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FAX TRANSMISSION

**TO:** Mr. Sam Ramsamy,  
General Secretary and Treasurer  
Confédération Africaine de Natation Amateur  
(CANA)  
Fax: (27-11) 402 2486

**FROM:** FINA Office, Lausanne

**DATE:** 10 February 2009

**RE:** FINA DEVELOPMENT PROGRAMME 2009

**NUMBER OF PAGES INCLUDING THIS ONE: 4**

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Dear Mr. Ramsamy,

Please find attached the list of clinics for Africa, as part of the FINA Development Programme 2009, which have been approved by the FINA Bureau.

Furthermore, please find attached the new FINA "Principals for the Organisation of Clinics" which the FINA Bureau approved. These principals will be applied from 2009 onwards.

Thank you for your kind attention and for your co-operation. We remain at your disposal for any question you may have.

Yours Sincerely,

Cornel Marculescu  
Executive Director

CM/cd

# FINA Development Programme 2009 - AFRICA

CONTINENT	Country	Code	City	Discipline	Category	Level	LECTURER	Date from	Date to	clinic details	Comments
AFRICA	Egypt	EGY	Cairo	Swimming	Coaches	Advanced	DR Jan Olbrecht from Belgium	February	February		
AFRICA	Madagascar	MAD	Antananarivo	Swimming	Coaches	Advanced	Michel Pedroletti (FRA)	March 23	March 29	ok	
AFRICA	Morocco	MAR	Casablanca	Swimming	Coaches	TBA	TBA	March-May	March-May		
AFRICA	Uganda	UGD	Kampala	Swimming	Coaches & Judges	Advanced	Gerd Nottelmann (GER)	July 6	July 10	ok	
AFRICA	Zimbabwe	ZIM	Bulawayo	Water Polo	Coaches	Intermediate	Vlado Trninic (RSA)	March 26	March 30	ok	
AFRICA	South Africa	RSA	Johannesburg	OWS	Officials	Intern. & Adv.	TBA	September	September		
AFRICA	South Africa	RSA	TBA	Synchro	Judges	Begin. - Adv.	TBA	July	July		
AFRICA	South Africa	RSA	TBA	Diving	Officials	Begin. - Adv.	TBA	August	August		
AFRICA	South Africa	RSA	TBA	Water Polo	Officials	Begin. - Adv.	TBA	October	October		
AFRICA	Kenya	KEN	Nairobi	Swimming	Officials						
AFRICA	Senegal	SEN	Dakar	Swimming	Coaches	Advanced		April 9	April 18		
AFRICA	Mozambique	MOZ	Maputo	Water Polo	Coaches			November	November		
AFRICA	Mauritius	MRI	Beau Bassin	Swimming	Judges	Advanced	Gérard Lesur (FRA)	February 2	February 6	ok	organised
AFRICA	Namibia	NAM	Windhoek	Swimming	Coaches	Beg. - Int.		May 11	May 21	ok	

\* In connection with Continental competition

\*\* In connection with Central American Games and CCCAN Championships  
Additional clinic approved by Executive or postponed from 2008

Clinics Organized

## FINA DEVELOPMENT PROGRAMME 2009

### PRINCIPLES FOR THE ORGANISATION OF CLINICS



#### 1. REGULATIONS FOR THE ORGANISATION OF A CLINIC

- 1.1 There may be no more than **one (1) clinic organised per member Federation, per year**, as part of the FINA Development Programme.
- 1.2 Once a year, at the occasion of a Regional or Continental Competition, no more than four (4) clinics, either for coaches, judges or referees, may be organised. These clinics must be proposed by a Continental Organisation.
- 1.3 The minimum duration of a Clinic will be 5 (five) days and the maximum duration will be ten (10) days.
- 1.4 The exact dates of the Clinic must be communicated to the FINA Office minimum 60 days prior to the beginning of the Clinic.

#### 2. ECONOMICAL SUPPORT

- 2.1 **LECTURER:** Only one (1) lecturer per clinic, **if possible from the same continent or region.**

##### 2.1.1 **Travel:**

FINA will provide the lecturers travel expenses (economy fare) if the Organising Federation does not.

##### 2.1.2 **Per Diem:**

FINA will provide a per diem of US\$ 100.00 per day including travel days as pocket money.

##### 2.1.3 **Accommodation:**

FINA will provide full board, including three (3) meals, up to US\$ 100.00 per day if the Organising Federation does not.

#### 2.2 **PARTICIPANTS:**

##### 2.2.1 **Travel:**

Each National Federation must cover the participants travel expenses.

## FINA DEVELOPMENT PROGRAMME 2009

### PRINCIPLES FOR THE ORGANISATION OF CLINICS



#### 2.2.2 Accommodation:

FINA will provide US\$ 30.00 per day, per person for a maximum of ten (10) days, for up to 20 foreign participants coming from outside of the country where the clinic is held, to assist with lodging expenses. Please note that these participants must provide a letter from their respective National Federation confirming their nomination to attend the clinic and the hosting federation must provide a list of clinic participants with their signatures as proof of attendance.

Accommodation assistance will only be paid for participants coming from the same continent or region.

**This regulation does not apply for clinics which are held in conjunction with a Continental or Regional Competition.**

#### 2.3 CLINIC ORGANISATION:

2.3.1 FINA may support up to two (2) clinics, with a maximum of US\$ 500.00 for the following:

- Production of booklets or pamphlets
- Room rental
- Rental of audio & visual equipment
- Other necessary materials for the clinic

2.3.2 For more than two (2) clinics, FINA will provide up to a maximum of US\$ 1,000.00 for the items mentioned above

#### 2.4 REIMBURSEMENT PROCEDURE

In order to be reimbursed for the expenses mentioned above, the original receipt(s), a **copy of the flight ticket** as well as the bank details where the transfer should be deposited **must** be sent to the FINA Office in Lausanne, Switzerland. Only original receipts received within 60 days from the conclusion of the clinic will be reimbursed. Expenses for the participants from other countries will be reimbursed upon receipt of the letter from their respective Federation requested under Clause 2.2.2. Please note that in the FINA's auditor ruling there are no exceptions to the reimbursement procedure.